

Testing Instructor Positions

How to Use the Admin Page

Admin789; admin678

General Concepts:

A course has a CAT#, that reflects its nature:

CAT 1: Large courses

CAT2: State authorized courses

CAT3: Short courses designed for CEUs

A catalog can have any name. A CAT# is assigned to it – to control the display. All CAT#s display course information in a different manner.

Course Categories

Add New: Used to create course categories. Currently we have only CAT1, CAT2 and CAT3

All Course Categories: Shows all categories

Modules

Add New: Used to create new module

All Modules: Shows all modules

Courses

Add New: Used to add new courses

All Courses: Shows all courses (can re-arrange modules)

Catalogs

Add New: Create a new catalog by name, say, BP, and assign it a CAT#

All Catalogs: Lists all catalogs, also lists courses in each catalog

Catalogs of a Specific Cat#: Lists catalogs belonging to the selected CAT #

Catalog-Courses

Add New: Add courses to a catalog

All Catalog Courses: Shows catalogs and courses attached to each

Courses in a specific Catalog: Gives courses in a specific catalog